

Salihin Training and Consultancy Sdn Bhd

Terms & Policies

Terms & Conditions

Last Updated: [13.10.2025]

By using our company secretarial services or accessing our website, you agree to be bound by the following Terms & Conditions. Please read carefully.

- All content on this website is for general information and use only and may be changed without notice.
- Unauthorized use of this site or its content may result in legal action.

Registration and Payment

- Registration is confirmed upon receipt of full payment or as per agreed payment terms.
- We reserve the right to refuse or cancel registrations without prior notice.

Training Program Details

- Course dates, venues, and content are subject to change, though we will strive to notify participants promptly.
- Training materials provided remain the intellectual property of Salihin Training and Corporate Sdn Bhd and are for participant use only.

Participant Conduct

- Participants are expected to behave professionally and respectfully.
- We reserve the right to remove participants who disrupt training or violate our policies without refund.

Limitation of Liability

- Our liability is limited to the fees paid for the specific training.
- We are not liable for any indirect, incidental, or consequential losses related to participation in training.

Governing Law and Jurisdiction

- These Terms & Conditions shall be governed by Malaysian law.
- Any disputes shall be subject to the exclusive jurisdiction of Malaysian courts.

Cancellation & Refund Policy

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Cancellation by Participant

- Cancellations must be submitted in writing to [salihinacademy@salihin.com].
- Cancellations received more than 7 days before the training date will receive a full refund minus a processing fee of [e.g., 10%].
- Cancellations within 7 days of the training date are non-refundable.

Substitutions

- Participants may nominate a substitute attendee in their place by notifying us at least 3 days before the training date.

Cancellation by Salihin Training and Corporate Sdn Bhd

- We reserve the right to cancel or reschedule training sessions due to unforeseen circumstances.
- In such cases, participants will be offered alternative dates or full refunds.

Privacy Policy

Last Updated: [13.10.2025]

Personal Data Collected

We Collect

- Participant information including name, contact details, company details, and payment information.
- Training attendance and feedback data.

Use of Personal Data

- To administer training registrations and deliver training programs.
- To communicate training updates and related information.
- To improve our services based on feedback.

Data Protection

- We implement reasonable technical and organizational measures to protect your data.
- Access to personal data is limited to authorized personnel only.

Data Sharing

- We do not sell or rent personal data
- Personal data may be shared with third parties only to facilitate training delivery (e.g., venues, payment processors) under confidentiality agreements or as required by law.

Your Rights

- Participants may request access to, correction, or deletion of their personal data under the Personal Data Protection Act 2010 (PDPA).
- Requests should be sent to [salihinacademy@salihin.com]. We will respond within 30 days.

Cookies and Website Tracking

- Our website uses cookies to improve functionality and user experience.
- Users can manage cookie settings in their browser, but disabling cookies may affect website functionality.

Changes to this Policy

- We may update this Privacy Policy from time to time. Continued use of our services constitutes acceptance of such changes.
- We encourage clients to review this policy regularly.